BY-LAWS OF NORTHWEST WASHINGTON
AREA ASSOCIATION OF CONSERVATION DISTRICTS

ARTICLE I	NAME OF ASSOCIATION
ARTICLE II	PURPOSES
ARTICLE III	AREA OFFICE LOCATION
ARTICLE IV	MEMBER CONSERVATION DISTRICTS
ARTICLE V	AREA MEETINGS
ARTICLE VI	OFFICERS AND EXECUTIVE COMMITTEE
ARTICLE VII	AREA DIRECTORS
ARTICLE VIII	DISSOLUTION
ARTICLE IX	AMENDMENTS

BYLAWS OF NORTHWEST WASHINGTON AREA ASSOCIATION OF CONSERVATION DISTRICTS

ARTICLE I
Name of Association

The name of this organization shall be the Northwest Washington Area Association of Conservation Districts (NWAACD).

ARTICLE II
Purposes

The purposes for which the NWAACD is formed are to provide opportunities for conservation districts to exchange information; secure consensus on natural resource issues; effect cooperation between districts; inspire district supervisors to full acceptance of their leadership responsibilities; to act as liaison between the NWAACD member conservation districts and the Washington Association of Conservation Districts (WACD).

ARTICLE III
Area Office Location

The principal place of business or official address of this Association shall be located at the host conservation district.

ARTICLE IV
Member Conservation Districts

Sec. 1. The following conservation districts shall be deemed to be members of the NWAACD.

1. Clallam Conservation District
2. Jefferson County Conservation District
3. King Conservation District
4. Kitsap Conservation District
5. Mason Conservation District
6. Pierce Conservation District
7. San Juan Islands Conservation District
8. Skagit Conservation District

9. Snohomish Conservation District
10. Whatcom Conservation District
11. Whidbey Island Conservation District

Sec. 2. Voting members of the NWAACD shall be current elected, appointed, and associate supervisors of a NWAACD member conservation district.

ARTICLE V
Area Meetings

Sec. 1. (a) The Chair of the host conservation district shall call a meeting of the members of the NWAACD at least once during the year of his/her term. The meeting shall be held prior to the annual meeting of WACD and no later than November 10th of each calendar year.
(b) The annual area meeting shall be hosted in alphabetical order of the member districts listed in ARTICLE III.

Sec. 2. Each member district shall be notified in writing or electronically at least fifteen days in advance of the time and place of each regular or special meeting.

Sec. 3. Special meetings may be called by the Chair of the host conservation district with the consent of the Executive Committee.

Sec. 4. A quorum for both regular and special meetings of the NWAACD shall consist of the voting elected, appointed, and associate supervisors present.

ARTICLE VI
Officers and Executive Committee

Sec. 1. The officers and Executive Committee of the NWAACD:
(a) The Chair, Vice Chair, and Secretary-Treasurer of the host conservation district; and
(b) The Chair of the preceding year's host conservation district.

Sec. 2. The Executive Committee shall constitute the governing body of the NWAACD between regular and special meetings.

Sec. 3. Each officer for the next year shall take office after the annual meeting of the NWAACD and shall serve until the next annual meeting of the NWAACD.

Sec. 4. Officer Duties.
(a) The Chair of the host conservation district shall preside at all meetings of the NWAACD and the meetings of the Executive Committee and shall be the executive head of the NWAACD.
(b) The Vice Chair shall perform the regular duties of the Chair in his/her absence or when the Chair is unable to serve.

(c)(i) The Secretary-Treasurer of the host conservation district shall arrange for the keeping of the official minutes of the NWAACD and the Executive Committee.
(ii) The Secretary-Treasurer shall furnish to the NWAACD membership complete information pertaining to official actions of the NWAACD.
(iii) The Secretary-Treasurer shall receive and account for any and all monies paid into the treasury of the NWAACD and shall disburse such monies as directed so to do by the Chair of the host conservation district or the membership.

ARTICLE VII
Area Directors

Sec. 1. The NWAACD shall elect two representatives who will sit on the WACD Board of Directors representing the NWAACD.

Sec. 2. The term of office shall be for a period of two (2) years, with elections alternating on an annual basis.

Sec. 3(a). Should an Area Director be unable to serve his/her complete term, a new Area Director shall be appointed by the NWAACD executive committee of eligible supervisors. The appointee shall serve until the next annual meeting of the Area Association, where the position will be filled by the normal election process for the remainder of the vacated term.
(b) When an Area Director of the NWAACD is unable to attend a WACD Board meeting, the Area Director shall designate a member of the Executive Committee to attend that meeting. If no Executive Committee member can attend, the Area Director shall try to find a supervisor from the Area to attend and represent the NWAACD.

Sec. 4. The Area Directors shall assist the WACD officers in carrying out WACD goals, objectives, and program activities.

Sec. 5. The Area Directors shall bring to the members of the NWAACD such recommendations as are adopted by the WACD and take to the WACD Executive Committee any of the NWAACD's problems or opportunities of a local nature for which it requests assistance from WACD.

Sec. 6. The Area Directors are encouraged to attend once a year a regularly scheduled meeting of each conservation district in the Area. Member conservation districts should consider inviting an Area Director to meetings of special interest, seek counsel, present issues, and to extend such courtesies as will facilitate communication.

Sec. 7. The Area Directors shall assure that the host district provides to WACD during the host year a copy of the NWAACD's bylaws and a copy of the minutes of every regular and special meeting.

Sec. 8. The Area Directors shall encourage each conservation district in the NWAACD to meet any dues for area, state, and national associations and be responsible for the explanation of the value of membership in conservation district associations.

ARTICLE VIII
Dissolution

Sec. 1 (a) No part of the net earnings of the NWAACD shall inure to the benefit of any representative or officer of the NWAACD, or any private individual, (except that reasonable compensation may be paid for services rendered to or for the NWAACD affecting one or more of its purposes).
(b) No representative or officer of the NWAACD, or any private individual, shall be entitled to share in the distribution of any of the corporate assets on dissolution of the NWAACD.

Sec. 2. Upon dissolution of the NWAACD, or the winding up of its affairs, the assets of the NWAACD shall be distributed exclusively to charitable, religious, scientific, testing for public safety, literary, or educational organizations which would then qualify under the provisions of Section 501(c)(6) of the Internal Revenue Code and its regulations as they now exist, or as they may hereafter be amended.

ARTICLE IX
Amendments

The bylaws of the NWAACD may be amended only by a two-thirds majority vote of all voting members present at any regular meeting of the NWAACD.

ADOPTED ON 10.4.2023 at the 2023 NW Area Meeting hosted by Clallam CD
AMENDED ON 10.22.2026 at the 2026 NW Area Meeting hosted by Kitsap CD