

Executive Operations - FY18-19 Budget (DRAFT)

Revised 6/6/18

INCOME (Revenue)	Approved	Actual Income	Proposed Budget	Notes
	6/27/2017	as of 6/6/18	FY18-19	
Annual Meeting	\$ 75,000.00	\$ 74,305.96	\$ 74,500.00	Includes meals, registration, exhibitor and sponsorships
District Dues	\$ 170,500.00	\$ 169,200.00	\$ 169,000.00	Assumes Adam and Mason will not be paying their dues
Interest Income	\$ 50.00	\$ 84.71	\$ 60.00	
Other Income	\$ 100.00	\$ 616.49	\$ 500.00	
Tribal Outreach	\$ -	\$ 100.00	\$ -	
Executive Operations	\$ 75,000.00	\$ 60,000.00	\$ 75,000.00	
NACD Meeting	\$ -	\$ -	\$ 20,000.00	Should zero out with expenses
NRCS Contract	\$ -	\$ -	\$ 22,900.00	NRCS Training - August & December
WSCC Contract	\$ 65,000.00	\$ 38,750.00	\$ 85,000.00	
Release of Restricted Income	\$ 3,500.00	\$ 3,995.50	\$ 3,500.00	This is a "wash" with Envirothon auction proceeds
Total Income	\$ 389,150.00	\$ 347,052.66	\$ 450,460.00	

EXPENSES	Approved	Actual Expenses	Proposed Budget	Notes
	6/27/2017	as of 6/6/18	FY18-19	
Accounting Expenses	\$ 7,000.00	\$ 3,516.48	\$ -	PMC to cover cost of Audit
Advertising/Promotions	\$ 500.00	\$ 100.00	\$ 500.00	
Communications	\$ 8,000.00	\$ 4,876.67	\$ 7,500.00	Includes office phone, staff cell phones and conference calls
Office (\$80.00/per month) - \$960.00				
Conference Calls (\$400/per month) - \$4,800				
Staff Cell Phones (\$120/per month) - \$1,440				
Education, Training, and Registration	\$ 3,500.00	\$ 1,512.00	\$ 3,500.00	
Employee Medical Benefits	\$ 27,601.00	\$ 10,136.35	\$ 12,850.00	Include a 5% increase in 2019. Employee & Spouse Only
Executive Director (\$8,160)				Current monthly rate is \$663
Legislative/Membership Assistant (\$4,690)				Current monthly rate is \$381
Employee Retirement Plan			\$ 4,848.30	3% of wages for staff

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EXPENSES	Approved	Actual Expenses	Proposed Budget	Notes
	6/27/2017	as of 6/6/18	FY18-19	
Insurance Expense	\$ 2,300.00	\$ 86.94	\$ 2,300.00	Reviewing costs for D&O Insurance
IT Support & Technology	\$ 6,000.00	\$ 5,032.54	\$ 6,000.00	Software, WSU and Website
Licenses & Memberships	\$ 900.00	\$ 856.00	\$ 900.00	Car Tabs and NACD Membership
Office Supplies	\$ 1,000.00	\$ 1,846.88	\$ 1,500.00	
Bank and Visa Charges	\$ -		\$ 250.00	Auto Payments / Credit Card Fees
Printing / Copying	\$ 2,000.00	\$ 921.74	\$ 2,000.00	O&D Meetings and Legislative Days
Wages - Staff				
Executive Director	\$ 110,000.00	\$ 55,416.76	\$ 96,900.00	Current wages + 2% COLA
Legislative/Membership Assistant	\$ 38,400.00	\$ 41,547.86	\$ 51,000.00	Current wages + 2% COLA
Financial Accounting & Human Resources Administrator		\$ -	\$ 13,710.00	10% salary increase (32 hours per week) - 25% WACD / 75% PMC
Payroll - FICA/Medicare	\$ 9,444.00	\$ 7,417.75	\$ 11,865.00	\$925/per month
Payroll - FUTA	\$ 168.00	\$ 126.00	\$ 124.00	\$7,000 * .006 per employee
Payroll - L&I	\$ 465.00	\$ 272.38	\$ 490.00	current rate is .0964 x hours worked
Payroll - SUTA	\$ 316.00	\$ 169.63	\$ 251.00	\$47,300 *.0025 per employee
Postage	\$ 200.00	\$ 131.45	\$ 150.00	
Travel, Meals & Meetings	\$ 49,000.00	\$ -	\$ 55,000.00	NACD Regional Meeting in September
Area Directors		\$ 10,399.61		FY 2017-18 - \$53,250.21
Committee		\$ 6,849.58		
Executive Board		\$ 14,868.18		
Executive Director		\$ 5,470.28		
Meals / Rentals for BOD Meetings		\$ 2,682.45		
National Director & Alternate		\$ 8,885.31		
Staff		\$ 4,094.80		
Office Rent (includes utilities)	\$ 12,120.00	\$ 12,975.00	\$ 13,500.00	Rent & Parking is \$1,125.00 per month \$3,000 per month until 12/31/18. Based upon
Lobbying Services	\$ 21,000.00	\$ 17,250.00	\$ 21,600.00	renewing contract at same rate. Consulting Fees - 40% of contract (see below)
Consulting Services	\$ 29,500.00	\$ 12,062.39	\$ 43,300.00	
Jim Jesernig (no future costs) - \$6,750				

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EXPENSES	Approved 6/4/1916	Actual Expenses as of 6/6/18	Proposed Budget FY18-19	Notes
Martin Flynn Public Affairs, Inc				FY 2018-19 - \$14,400
Andrew Phay (Website)				FY 2018-19 - \$4,000
Dawn Bekenyi (Peachtree) - \$306.71				FY 2018-19 - \$2,000
NRCS				FY 2018-19 - \$22,900
Veda Environmental - \$2005.68				Moderator for Finance & PMC Committee
NACD Meeting	\$ -	\$ -	\$ 20,000.00	Should zero out with income
Consulting Reimbursement	\$ 2,000.00	\$ 563.03	\$ -	
Annual Mtg Expenses	\$ 55,000.00	\$ 45,385.00	\$ 46,000.00	
Educational Expenses	\$ -	\$ 3,995.50	\$ -	This will be a "wash" with auction income
Automobile Expense	\$ 1,500.00	\$ 69.12	\$ 1,500.00	
Automobile Insurance	\$ 760.00	\$ 639.64	\$ 650.00	
Wages - Accrued	\$ -	\$ 4,621.00	\$ -	
Depreciation Expenses	\$ -	\$ -	\$ -	
Total Expenses	\$ 443,587.00	\$ 284,778.32	\$ 418,188.30	
Income Restricted for Future		\$ 3,995.50	\$ -	
Total Other Income	\$ -	\$ 3,995.50	\$ -	
Total Income	\$ 389,150.00	\$ 347,052.66	\$ 450,460.00	
Total Expenses	\$ (443,587.00)	\$ (284,778.32)	\$ (418,188.30)	
Projected Net Income / Net Loss	\$ (54,437.00)	\$ 66,269.84	\$ 32,271.70	