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**Washington Association of Conservation Districts**

# **2017 Awards Guidelines & Rules**

**ALL AWARDS NOMINATIONS ARE  
DUE ON OCTOBER 20, 2017**

**The Wildlife Steward of the Year and Wildlife Farmer of the Year  
Nominations are due September 29, 2017**

Nominations may be emailed to [wacd@ncia.com](mailto:wacd@ncia.com)

Or mailed to: WACD Plant Materials Center

16564 Bradley Road, Bow, WA 98232

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## **Introduction**

In 2002, WACD established an Awards Task Force that created guidelines, rules and ranking criteria for each of its sponsored awards. In 2006, the Board of Directors approved changes to the awards program. In 2017, the Board of Directors again approved changes with the addition of a new award recognizing Conservation District/Tribal Partnerships.

## **WACD Sponsored Awards**

The following awards may be presented as appropriate at the Association's 2017 Annual Meeting.

- ◆ Conservation District of the Year
- ◆ Eugene Schloz Outstanding Supervisor Award
- ◆ Conservation District/Tribal Partnership Award
- ◆ Wayne Reid "Young Tiger" Award
- ◆ Special Service Award
- ◆ Vim Wright "Building Bridges" Award
- ◆ Wildlife Farmer of the Year Award
- ◆ Wildlife Steward of the Year Award
- ◆ Educator of the Year Award

In addition, the WACD Board of Directors may bestow other awards, special recognitions, and commendations as they deem appropriate and necessary. The WACD Board of Directors shall retain the authority to amend the list of awards given or to stop the awards program at any time.

If any award goes **two consecutive years** without any nominations submitted, the award will be removed from the list. The WACD Board of Directors may add the award back onto the list with a majority vote.

## **Awards Program Rules**

The rules are general enough in nature that they apply to all the awards. The basic rules for the WACD Awards program are found in **Attachment A**.

## **Nomination Timeline for each Award**

The awards timeline is established by the Awards Committee. For 2017, the due date for submittal of all award nominations is **October 20, 2017**. **The exception is for the nominations for Wildlife Steward of the Year and Wildlife Farmer of the Year. These nominations are due September 29, 2017.**

## **Selection Criteria and Ranking Process for Each Award**

The selection criteria for all the awards and the current nomination ranking forms are included as **Attachments B & C** to this document.

Eligibility criteria for the WACD awards are established as follows:

<b>Award</b>	<b>Who's Eligible?</b>
Conservation District of the Year	The annual District of the Year Award will be selected from one of the six districts awarded the Area of the Year Award as chosen by the

Award	Who's Eligible?
	Conservation Commission at the fall area meetings.
Eugene Schloz Outstanding Supervisor Award	Active district supervisors and associate supervisors who have made an especially valuable contribution to district conservation programs or to the state conservation movement.
Conservation District/Tribal Partnership Award	A conservation district and an Indian Tribe for demonstrating a relationship that offers examples of regional conservation of natural resources for the betterment of all. (The term "natural resources" is inclusive of healthy water, land, air, flora and fauna.)
Wayne Reid "Young Tiger" Award	Any district supervisor or associate supervisor who has served as a supervisor or associate supervisor for 6 years or less at the time of nomination, and has made an extraordinary effort to assist their district to meet its goals and objectives in a short period of time.
Special Service Award	Anyone who has provided assistance (paid or unpaid) on District sponsored projects and has made an outstanding achievement and contribution in the field of conservation. Nominees may include supervisors, associate supervisors, staff, volunteers, and agency staff.
Vim Wright "Building Bridges" Award	Any person who has worked within the arena of conservation to foster understanding, partnerships, and greater conservation through collaboration.
Conservation Educator of the Year	Any paid and Washington State licensed instructor that educates in Washington at a private or public institution is eligible. Grades K-12, college, technical, and trade school instructors are all eligible to receive this award.
Wildlife Farmer of the Year	Wildlife Farmer of the Year award is for an owner, lessor/lessee, or manager who is actively engaged in a farming, ranching or forestry business over 50 acres in size.
Wildlife Steward of the Year	Any conservation district cooperator who enhances wildlife habitat on their commercial or non-commercial farm and/or forest smaller than 50 acres in size.

**Ranking and Selection Process**

Section 18. Members of the Awards Committee are:

- a) The Secretary who shall serve as chair.
- b) Other members as determined by the President. The President is encouraged to consider appointing members representing the WSCC, WADE, and NRCS.

- c) The duties of the Awards Committee are:
- i. Review the nominations for each award and complete the ranking and selection process.
  - ii. The committee shall follow the procedures set forth under WACD Policy #2017-04.

Each committee member will get a copy of every nomination. The one exception to this rule is that a committee member will not receive a copy of a nomination that is submitted nominating them for an award. Committee members will be given a timeframe in which to rank the nominations using the criteria and ranking forms included in these rules and return the results to the Committee Chair.

The Chair shall delete the highest and lowest scores for each nomination then add the remainder of the scores for each nominee. This summed score shall be the score for the nominee. If one of the committee members is nominated the Chair shall throw out the highest score only and total the remaining scores. That summed score shall be the score for nominees in this situation.

In the event of a tie the Chair shall recalculate the scores of the nominations that tied for first place, this time including the highest score only. If this does not break the tie the committee shall have the choice of re-ranking the tied nominees or awarding two awards.

The committee members shall not disclose the names of the nominees to anyone so surprise may be kept. The Committee Chair shall work with WACD staff to get plaques and other awards ordered in a timely manner that allows the names of the winners to remain secret and allow the awards to be available for distribution at the WACD Annual Meeting. The Committee Chair or designee shall make necessary contacts to ensure winners are present at the appropriate Awards Ceremony.

It is the responsibility of the nominator, CD, or nominee's employer to get the nominee to the proper award ceremony at the WACD Annual Meeting. Nominees and the winner may not be notified prior to the award ceremony to maintain the element of surprise.

### **Presentation of Awards**

All WACD awards shall be presented to the selected nominees at the WACD Annual Meeting. The awards presentations, including all other cooperating entity awards (i.e., NRCS, Conservation Commission), will occur at the Awards Luncheon.

Each of the winning nominees shall receive a plaque for their accomplishments. Every person who is nominated for an award shall receive a letter signed by the WACD President thanking them for their commitment to conservation and efforts to make Washington State a better and healthier place in which to live.

## **Appendix A – WACD Award Program Rules**

## WACD Awards Program – General Rules & Guidelines

1. Anyone can nominate an eligible person or group for these awards. A person may also complete and submit more than one nomination each year. Self-nominations are not permitted.
2. Review the nomination forms for each of the WACD awards to determine who is eligible to receive the various awards. **Nominators are strongly encouraged to write the primary letter of support in a manner that directly answers the judging criteria shown on the ranking forms.**
3. Nominations must consist of the nomination form and at least one letter of support, but no more than three letters of support.
4. If multiple letters of support are submitted, it is strongly recommended, but not required, that they be from different entities. Anyone directly associated with the District (Board Supervisors, Associate Supervisors, employees, and their immediate families) shall constitute one entity.
5. Other nomination letters may and are highly encouraged to come from cooperating agencies (i.e. NRCS, FSA, WSCC, WDF&W, local government, cooperators, etc.).
6. It is the responsibility of the nominator, CD, or nominee's employer to get the nominee to the proper award ceremony at the WACD Annual Meeting. Nominees and the winner may not be notified prior to the award ceremony to maintain the element of surprise.
7. At the discretion of the WACD Awards Committee multiple awards may be given. This may be the result of enough nominations to provide awards by categories, such as type of work, or due to a tie in the judging. Awards Committee decisions are final.
8. At the discretion of the WACD Awards Committee no award may be given if the committee feels no applicants are qualified for the award or no nominations are received.
9. Judges may use personal knowledge of nominees when considering the overall ranking of nominees.
10. WACD will provide a complimentary meal to the Awards Luncheon for the winners for the year in which they receive the award. Districts or groups nominated for an award shall receive no more than three meals. **WACD will not pay for any other expenses of award recipients.**
11. Nominations are due (received, postmarked, or e-mailed) by **4:00 PM**, on the date listed on the nomination form for each award. Nominations must be submitted to the Awards Committee Chair, c/o WACD Plant Materials Center, 16564 Bradley Road, Bow, WA 98232 or by e-mail Ryan Baye at **RBaye@wadistricts.org** (360-357-2425).

## **Appendix B - WACD Award Nomination Forms**



## 2017 DISTRICT OF THE YEAR AWARD

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**Criteria:** The Washington Association of Conservation Districts gives this award to a District that has shown tremendous efforts to get conservation on the ground and improve or build their overall program through coordinated planning with other entities. The award will be presented at the WACD Annual Meeting.

The District of the Year will be selected from among the six-area district of the year awards as presented by the Washington State Conservation Commission (SCC) each fall during the Area Meetings. The Awards Committee will review the criteria used by the WSCC in making their determination on the district selected for the District of the Year Award.

Presentation is made at the annual meeting Awards Luncheon.

**Questions:** Ryan Baye at (360-357-2425) or [RBaye@wadistricts.org](mailto:RBaye@wadistricts.org).



## 2017 EUGENE SCHLOZ OUTSTANDING SUPERVISOR AWARD

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**Criteria:** The Washington Association of Conservation Districts gives this award to an Outstanding CD Supervisor who has made an especially valuable contribution to district conservation programs or to the state conservation movement. This award is given in honor of Eugene Schloz, a supervisor with Grays Harbor Conservation District who served from February 1977 to November 1988. Gene was a dedicated individual and contributed unsparingly of his time and support to the conservation movement before his death in 1988. The award is presented at the WACD Annual Meeting.

**Entry Deadline:** All entries must be received by **4:00 PM, October 20, 2017**, and sent by email to **RBaye@wadistricts.org** or by mail to WACD Plant Materials Center, 16564 Bradley Road, Bow, WA 98232.

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### NOMINATION FORM:

<b>Name of Nominee</b>	
<b>Address</b>	
<b>City, State and Zip Code</b>	
<b>Person making Nomination</b>	
<b>Address</b>	
<b>City, State and Zip Code</b>	
<b>Phone / Email Address</b>	

**Directions:** Please attach a brief narrative about the nominee that addresses the topics below. Supporting materials such as letters, news clippings, photographs, printed materials and other helpful items may be attached.

1. Description of the nominee's contribution to district conservation programs or to the statewide conservation movement.
2. Description of the nominee's selfless giving of time and energy to promote conservation.
3. Description of how the nominee's efforts and/or activities have affected others in a positive and helpful manner.
4. Description of how this nominee's selection would be appropriate and timely.
5. Description of how this nominee's contribution is special or in some way noteworthy.

**Questions:** Ryan Baye at (360-357-2425) or **RBaye@wadistricts.org**.



## 2017 CONSERVATION DISTRICT/TRIBAL PARTNERSHIP AWARD

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**Criteria:** The Washington Association of Conservation Districts (WACD) may award a Conservation District and an Indian Tribe a Conservation Partnership Award for demonstrating a relationship that offers an example of regional conservation of natural resources for the betterment of all. (The term “natural resources” is inclusive of healthy water, land, air, flora and fauna.)

**Entry Deadline:** All entries must be received by **4:00 PM, October 20, 2017**, and sent by email to **RBaye@wadistricts.org**, or by mail to WACD Plant Materials Center, 16564 Bradley Road, Bow, WA 98232

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**Purpose:**

The purposes of this annual award opportunity are to recognize and support a partnership involving at least one Tribe and at least one Conservation District that meets the goal of the award and to celebrate the power of collaborative relationships that promote healthy natural resources.

The WACD is not limited to a single award per year for such a partnership award. It *may* award as many as have met the criteria. The purpose is to provide “*Recognition*” over “*Competition*.” Likewise, there may be a year(s) when no Conservation District & Tribal effort has been initiated or completed. The emphasis is on the *opportunity* to recognize special partnerships.

The WACD, if it so chooses, may recognize a worthy CD/Tribal partnership that has not been nominated, if the Board determines that the criteria have been met.

**Goal:**

The goal of this award program is to promote partnerships between Tribes and Conservation Districts that demonstrate the value and results of working together toward the shared vision of healthy natural resources.

**Award:**

Partner selectees will each receive the award with the Partnership names, date and reason for the Award.

## SELECTION CRITERIA

- CRITERION 1: The focus of the partnership is supporting healthier natural resources.
- CRITERION 2: The partnership pools resources to do conservation work across boundaries.
- CRITERION 3: The partnership can serve as an exemplar of a relationship that benefits the shared vision of healthy natural resources.
- CRITERION 4: The partnership is preserved in some form for historical reference.

**Questions:** Tanna Engdahl, Chair, WACD Tribal Relations Committee. 360-263-6495 or by email at: [lynnengd@yahoo.com](mailto:lynnengd@yahoo.com).

**WACD Tribal Partnership Award  
Required Nomination Elements**

Name of Participating Tribe:

Name of Participating Conservation District:

\_\_\_\_\_  
Signature of Tribal Contact, if relevant

\_\_\_\_\_  
Signature of CD Contact Person

Name:

Name:

\_\_\_\_\_  
Address:

\_\_\_\_\_  
Address:

\_\_\_\_\_  
Phone:

\_\_\_\_\_  
Phone:

\_\_\_\_\_  
Email:

\_\_\_\_\_  
Email:

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Date:

Name of Participating Tribe:

Name of Participating Conservation District:

\_\_\_\_\_  
Signature of Tribal Contact, if relevant

\_\_\_\_\_  
Signature of CD Contact Person

Name:

Name:

\_\_\_\_\_  
Address:

\_\_\_\_\_  
Address:

\_\_\_\_\_  
Phone:

\_\_\_\_\_  
Phone:

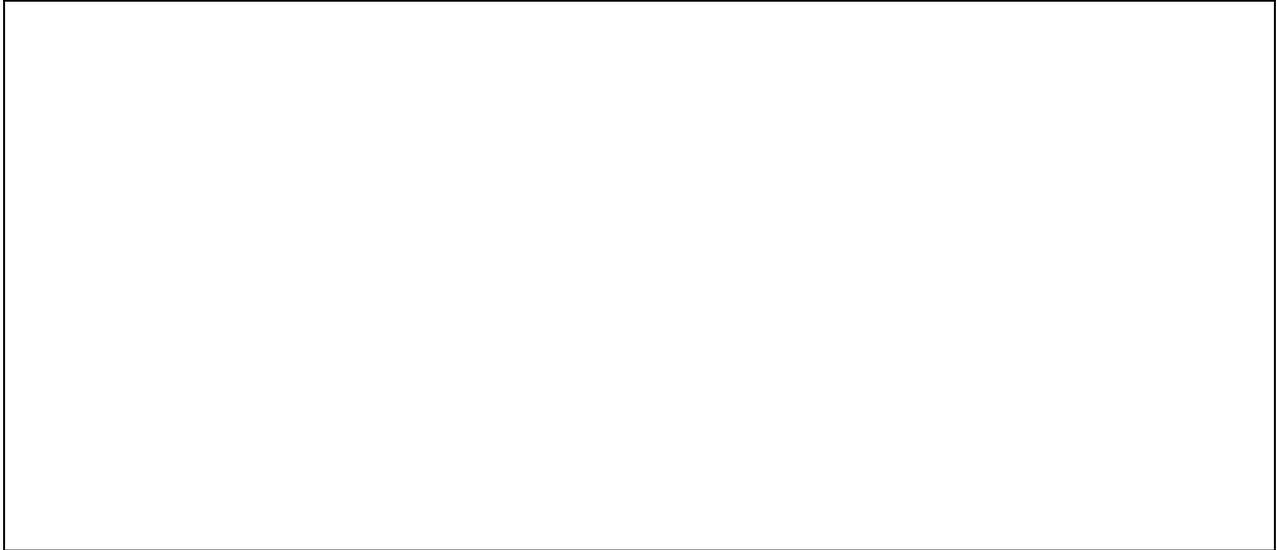
\_\_\_\_\_  
Email:

\_\_\_\_\_  
Email:

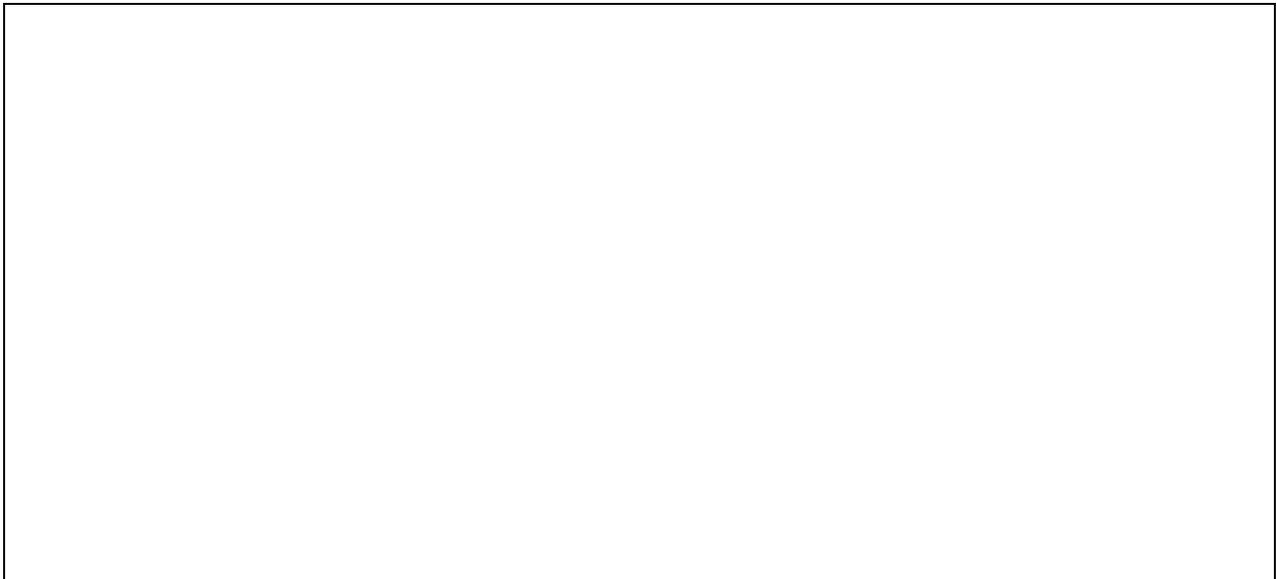
\_\_\_\_\_  
Date:

\_\_\_\_\_  
Date:

Selection Criterion #1 - **The focus of the partnership is on supporting healthier natural resources.** [Please provide a brief description of how the partnership is focused on supporting healthier natural resources. You may include maps, pictures and/or a PowerPoint link that might more fully portray the specific project(s) that is the focus of the partnership.]



Selection Criterion #2 - **The partnership pools resources to do conservation work across boundaries.** [Please provide a brief description of how the partnership has pooled resources for the project(s) and a brief description of how pooling resources allowed accomplishment of partnership and project goals that would not have been realized by the partners acting on their own.]



**Selection Criterion #3 – The partnership can serve as an exemplar of a relationship that benefits the shared vision of healthy natural resources.** [Please provide a brief description of why this partnership can serve as a model relationship.]

**Selection Criterion #4 – The partnership is preserved in some form for historical reference.** [Please provide a brief description of how the partnership is documented; e.g., written agreement, recorded oral agreement, video recorded agreement].

**Questions:** Ryan Baye at (360-357-2425) or [RBaye@wadistricts.org](mailto:RBaye@wadistricts.org). The WACD Tribal Relations Committee will participate on the WACD Awards Committee to help make the final selection.



## 2017 WAYNE REID "YOUNG TIGER" AWARD

**Criteria:** The Washington Association of Conservation Districts gives this award to a supervisor who has jumped in with both feet and hit the ground running. The individual is someone who has really helped the district meet their goals and objectives in a short period of time. This individual must have served as a supervisor for less than 6 years. Please submit a letter of recommendation and two letters of support. The award will be presented at the WACD Annual Meeting.

**Entry Deadline:** All entries must be received by **4:00 PM, October 20, 2017**, and sent by email to **RBaye@wadistricts.org**, or by mail to WACD Plant Materials Center, 16564 Bradley Road, Bow, WA 98232

### NOMINATION FORM:

<b>Name of Nominee</b>	
<b>Address</b>	
<b>City, State and Zip Code</b>	
<b>Person making Nomination</b>	
<b>Address</b>	
<b>City, State and Zip Code</b>	
<b>Phone / Email Address</b>	

**Directions:** Please attach a brief narrative about the nominee that addresses the topics below. Supporting materials such as letters, news clippings, photographs, printed materials and other helpful items may be attached.

1. Demonstrated professional growth as a supervisor.
2. Dedication to developing/maintaining District program(s).
3. Demonstrated leadership on conservation issues.
4. Work relationship with and effectiveness with: Board of Supervisors, staff, agency staff, landowners, etc.
5. Dedication to conservation and promoting conservation districts.

**Questions:** Ryan Baye at (360-357-2425) or **RBaye@wadistricts.org**.



## 2017 SPECIAL SERVICE AWARD

**Criteria:** The Washington Association of Conservation Districts gives this award to an individual, volunteer or paid, who has made an outstanding contribution in the field of conservation. The award will be presented at the WACD Annual Meeting.

**Entry Deadline:** All entries must be received by **4:00 PM, October 20, 2017**, and sent by email to **RBaye@wadistricts.org**, or by mail to WACD Plant Materials Center, 16564 Bradley Road, Bow, WA 98232

### NOMINATION FORM:

<b>Name of Nominee</b>	
<b>Address</b>	
<b>City, State and Zip Code</b>	
<b>Person making Nomination</b>	
<b>Address</b>	
<b>City, State and Zip Code</b>	
<b>Phone / Email Address</b>	

**Directions:** Please attach a brief narrative about the nominee that addresses the topics below. Supporting materials such as letters, news clippings, photographs, printed materials and other helpful items may be attached.

1. Description of the nominee's dedication to the furthering of conservation ideals.
2. Dedication to developing/maintaining conservation program(s)/practice(s).
3. Description of the nominee's leadership in the conservation community.
4. Explanation of total impact upon natural resource conservation in this person's community, Washington, and/or nationwide.
5. Description of how this nominee's contribution is special or in some way noteworthy.

**Questions:** Ryan Baye at (360-357-2425) or **RBaye@wadistricts.org**.



## 2017 VIM WRIGHT “BUILDING BRIDGES” AWARD

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**Criteria:** The Washington Association of Conservation Districts gives this award to a person who has worked within the arena of conservation to foster understanding, partnerships, and greater conservation through collaboration. This award is given in honor of Vim Wright, long-time member of the Washington Conservation Commission. Vim worked tirelessly to bring traditional agriculture and environmental representatives together to work on conservation projects and develop a better mutual understanding.

**Entry Deadline:** All entries must be received by **4:00 PM, October 20, 2017**, and sent by email to **RBaye@wadistricts.org**, or by mail to WACD Plant Materials Center, 16564 Bradley Road, Bow, WA 98232

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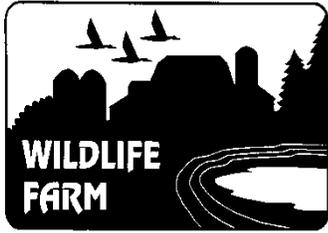
### NOMINATION FORM:

<b>Name of Nominee</b>	
<b>Address</b>	
<b>City, State and Zip Code</b>	
<b>Person making Nomination</b>	
<b>Address</b>	
<b>City, State and Zip Code</b>	
<b>Phone / Email Address</b>	

**Directions:** Please attach a brief narrative about the nominee that addresses the topics below. Supporting materials such as letters, news clippings, photographs, printed materials, and other helpful items may be attached.

1. Known presence and respect in their conservation community
2. Development of unique partnerships
3. Diversity of organizations/participants in partnership efforts
4. Improvements in conservation values that resulted from this person's efforts
5. Longevity of the partnership they helped foster

**Questions:** Ryan Baye at (360-357-2425) or **RBaye@wadistricts.org**.



## Criteria Sheet

**Wildlife Farmer of the Year award is for an owner, lessor/lessee, or manager who is actively engaged in a farming, ranching or forestry business OVER 50 ACRES IN SIZE – DUE SEPTEMBER 29, 2017**

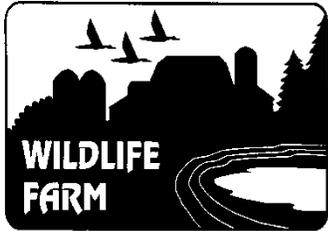
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1. What are the landowner's overall objectives?  
*Examples to include: commercial crop production, total land base and percentage targeting fish and/or wildlife habitat, voluntary implementation of practices above and beyond BMP's; long range goals; educational outreach; hunting, fishing or wildlife viewing. (500 words or less).*
2.
  - What fish and wildlife species are found in the landowner's region? (Be as thorough as possible)
  - What fish and wildlife species are targeted by this landowner? (Be sure to highlight any species or concerns.)
3. Although not required for an award, does the landowner/manager provide any fish and wildlife-dependent public recreational opportunities? (i.e. hunting, fishing, viewing).
4. How long has this landowner been involved in habitat preservation and/or restoration?
5. What is the landowner's investment? (i.e., time, money, land not in production, labor, machinery, materials.)
6. Is permanent, year-around cover available? (i.e., riparian areas, ditch borders, unmowed roadsides, timber stands, etc.)
7. SUPPORTING MATERIALS. Please include color photos, site maps, drawn plans, etc.

Farm Nominated \_\_\_\_\_

Date \_\_\_\_\_

Nominating District \_\_\_\_\_



**Wildlife Farmer of the Year award is for an owner, lessor/lessee, or manager who is actively engaged in a farming, ranching or forestry business OVER 50 ACRES IN SIZE - DUE SEPTEMBER 29, 2017**

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### **Checklist for District Participation**

The following is a quick checklist of activities for carrying out the Wildlife Farmer of the Year program. This will not be a labor-intensive project, but supervisors should assign people to tasks with completion dates.

#### **Activity**

#### **Person/Deadline**

Have district board review packet, discuss how the program supports district goals, and decide on participation.

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Map out a plan and assign tasks, such as advising media, handling sign installation, filing out nomination forms, checking criteria.

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Review selection criteria and make selection for District Wildlife Farmer of the Year.

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Order the free property sign provided by Fish and Wildlife (order form provided).

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Meet with the selected farm operator/owner to talk about their involvement in a potential recognition event, i.e., a tour, presentation at a public meeting, or a community event.

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Post property sign; distribute media materials to promote WFY.

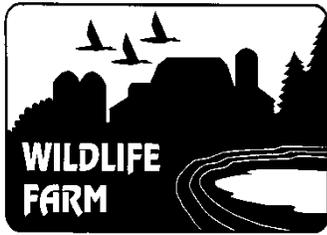
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Hold recognition event.

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Evaluate the WFY program and incorporate it into the District's Annual Plan of Work.

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**Wildlife Farmer of the Year award is for an owner, lessor/lessee, or manager who is actively engaged in a farming, ranching or forestry business OVER 50 ACRES IN SIZE - DUE SEPTEMBER 29, 2017**

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### State Wide Nomination Form

Name of Farm & Operator

Farm Type & Location

Nominating Conservation District

Number of Criteria Affirmed

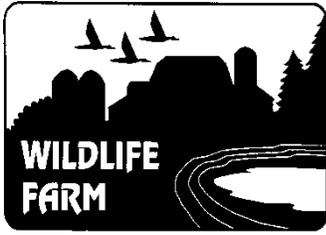
**Eligibility:**  
Any farm recognized as a District Wildlife Farmer of the Year may be nominated for state-wide recognition

**Deadline:**  
Nominations are due  
**SEPTEMBER 29, 2017**

**Return Form To:**  
WACD Plant Materials Center  
16564 Bradley Road,  
Bow, WA 98232  
Or email forms to  
**RBaye@wadistricts.org**

Executive Summary: [Overview of landowner's project(s)]

Conservation District Chair's Signature \_\_\_\_\_



**Wildlife Farmer of the Year award is for an owner, lessor/lessee, or manager who actively engaged in a farming, ranching or forestry business OVER 50 ACRES IN SIZE - DUE SEPTEMBER 29, 2017**

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## ROADSIDE SIGN ORDER FORM

Conservation District Name and Shipping Address

District Wildlife Steward of the Year - Landowner Name and Address

**Send sign order form to:**

WACD Plant Materials Center  
16564 Bradley Road  
Bow, WA 98232

Or email sign order form to **[RBaye@wadistricts.org](mailto:RBaye@wadistricts.org)**

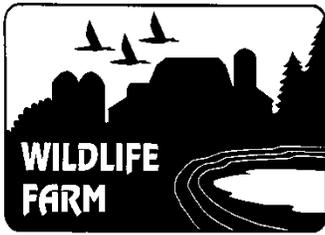
**Requesting and Confirming Signatures:**

Conservation District Chairman

\_\_\_\_\_

WDFW Private Lands Coordinator (*Spokane Office*)

\_\_\_\_\_



## Criteria Sheet – **DUE SEPTEMBER 29, 2017**

**The Wildlife Steward of the Year award is for an owner, lessor/lessee, or manager who is actively engaged in a farming, ranching or forestry business LESS THAN 50 ACRES IN SIZE**

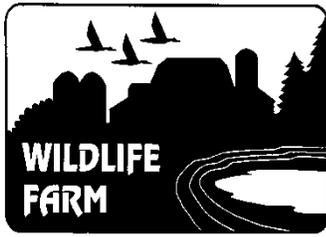
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1. What are the landowner's overall objectives?  
*Examples to include: commercial crop production, total land base and percentage targeting fish and/or wildlife habitat, voluntary implementation of practices above and beyond BMP's; long range goals; educational outreach; hunting, fishing or wildlife viewing. (500 words or less).*
2. What fish and wildlife species are found in the landowner's region? (Be as thorough as possible)  
  
What fish and wildlife species are targeted by this landowner? (Be sure to highlight any species or concerns.)
3. Although not required for an award, does the landowner/manager provide any fish and wildlife-dependent public recreational opportunities? (i.e. hunting, fishing, viewing).
4. How long has this landowner been involved in habitat preservation and/or fish and wildlife recreational access?
5. What is the landowner's investment? (i.e., time, money, land not in production, labor, machinery, materials)
6. Is permanent, year-around cover available? (i.e., riparian areas, ditch borders, unmowed roadsides, timber stands, etc.)
7. **SUPPORTING MATERIALS.** Please include color photos, site maps, drawn plans, etc.

Farm Nominated \_\_\_\_\_

Date \_\_\_\_\_

Nominating District \_\_\_\_\_



**The Wildlife Steward of the Year award is for an owner, lessor/lessee, or manager who is actively engaged in a farming, ranching or forestry business LESS THAN 50 ACRES IN SIZE - DUE SEPTEMBER 29, 2017**

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### **Checklist for District Participation**

The following is a quick checklist of activities for carrying out the Wildlife Steward of the Year program. This will not be a labor-intensive project, but supervisors should assign people to tasks with completion dates.

#### **Activity**

#### **Person/Deadline**

Have district board review packet, discuss how the program supports district goals, and decide on participation.

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Map out a plan and assign tasks, such as advising media, handling sign installation, filing out nomination forms, checking criteria.

---

Review selection criteria and make selection for District Wildlife Steward of the Year.

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Order the free property sign provided by Fish and Wildlife (order form provided).

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Meet with the selected farm operator/owner to talk about their involvement in a potential recognition event, i.e., a tour, presentation at a public meeting, or a community event.

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Post property sign; distribute media materials to promote WSY.

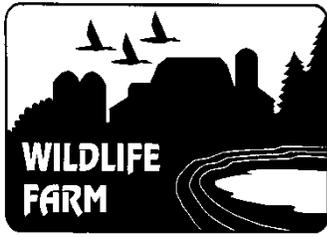
---

Hold recognition event.

---

Evaluate the WSY program and incorporate it into the District's Annual Plan of Work.

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The Wildlife Steward of the Year award is for an owner, lessor/lessee, or manager who is actively engaged in a farming, ranching or forestry business **LESS THAN 50 ACRES IN SIZE - DUE SEPTEMBER 29, 2017**

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### State Wide Nomination Form

Name of Farm & Operator

Farm Type & Location

Nominating Conservation District

Number of Criteria Affirmed

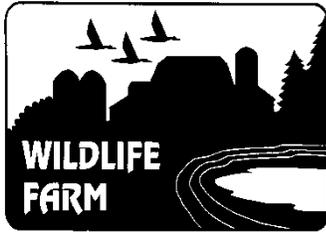
**Eligibility:**  
Any farm recognized as a District Wildlife Steward of the Year may be nominated for state-wide Recognition

**Deadline:**  
Nominations are due  
**SEPTEMBER 29, 2017**

**Return Form To:**  
WACD Plant Materials Center  
16564 Bradley Road,  
Bow, WA 98232  
Or email forms to  
**RBaye@wadistricts.org**

Executive Summary: [Overview of landowner's project(s)]

Conservation District Chair's Signature \_\_\_\_\_



The Wildlife Steward of the Year award is for an owner, lessor/lessee, or manager who is actively engaged in a farming, ranching or forestry business **LESS THAN 50 ACRES IN SIZE - DUE SEPTEMBER 29, 2017**

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## ROADSIDE SIGN ORDER FORM

Conservation District Name and Shipping Address

District Wildlife Steward of the Year - Landowner Name and Address

**Send sign order form to:**  
WACD Plant Materials Center  
16564 Bradley Road  
Bow, WA 98232

Or email sign order form to [RBaye@wadistricts.org](mailto:RBaye@wadistricts.org).

### Requesting and Confirming Signatures:

Conservation District Chairman \_\_\_\_\_

WDFW Private Lands Coordinator (*Spokane Office*) \_\_\_\_\_



## 2017 CONSERVATION EDUCATOR OF THE YEAR AWARD

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**Criteria:** The Washington Association of Conservation Districts gives this award to an educator (K-12, college, technical, or trade school) who is working for a public or private school in Washington State. The WACD award is presented at the WACD Annual Meeting Awards Luncheon. The honoree's nomination shall be submitted, as appropriate, to the National Association of Conservation Districts for consideration at that level.

**Entry Deadline:** All entries must be received by **4:00 PM, October 20, 2017**, and sent by email to **RBaye@wadistricts.org** or by mail to WACD Plant Materials Center, 16564 Bradley Road, Bow, WA 98232

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### NOMINATION FORM:

<b>Name of Nominee</b>	
<b>Address</b>	
<b>City, State and Zip Code</b>	
<b>Person making Nomination</b>	
<b>Address</b>	
<b>City, State and Zip Code</b>	
<b>Phone / Email Address</b>	

**Directions:** Please attach a brief narrative about the nominee that addresses the topics below. Supporting materials such as letters, news clippings, photographs, printed materials and other helpful items may be attached.

1. Describe the teacher's program for involving students in the betterment of natural resources.
2. List and describe the areas of study incorporated in your conservation education program.
3. Describe any assistance received from community organizations or resource specialists from local, state, or federal agencies or organizations.
4. Explain how the program is being extended to other grades, other areas and to people in the community.
5. Document how your students have shared and applied their knowledge of natural resource conservation with individuals, groups, schools, and community projects.

**Questions:** Ryan Baye at (360-357-2425) or **RBaye@wadistricts.org**.

## **Appendix C -WACD Award Ranking Forms**

# Eugene Schloz Outstanding Supervisor Award 2017 WACD Conservation Awards

Nominee Name \_\_\_\_\_

District \_\_\_\_\_

**Judging Criteria**

Judging is based on data provided in response to items under “Content Narrative” and on supporting materials. All materials should support the following question:

*How has the nominee demonstrated outstanding conservation ethics, dedication to conservation districts, and great conservation vision?*

**Scoring**

Rate how the nominee’s actions/performance relates to the following items, keeping the above in mind. Scoring is on a scale of 1-10 with 1 = lowest and 10 = highest.

Response	Possible Score	Score
Description of the nominee’s contribution to district conservation programs or to the statewide conservation movement.	<b>10</b>	
Description of the nominee’s selfless giving of time and energy to promote conservation.	<b>10</b>	
Description of how the nominee’s efforts and/or activities have affected others in a positive and helpful manner.	<b>10</b>	
Description of how this nominee’s selection would be appropriate and timely.	<b>10</b>	
Description of how this nominee’s contribution is special or in some way noteworthy beyond the other nominees for this award.	<b>10</b>	
<b>TOTAL (maximum score 50)</b>		

# Conservation District/Tribal Partnership Award 2017 WACD Conservation Awards

Partnership Name \_\_\_\_\_

District \_\_\_\_\_

Tribe \_\_\_\_\_

**Judging Criteria**

Judging is based on data provided in response to items under “Required Nomination Elements” and on supporting materials. All materials should support the following question:

*How has the partnership demonstrated outstanding partnership development, communication, and commitment to collaborative partnering for conservation of natural resources for the betterment of all?*

**Scoring**

Rate how the partnership’s actions/performance relates to the following items, keeping the above in mind. Scoring is on a scale of 1-10 with 1 = lowest and 10 = highest.

<b>Response</b>	<b>Possible Score</b>	<b>Score</b>
The description of the focus on the partnership as one supporting healthier natural resources.	<b>10</b>	
Description of how the partnership pools resources to do conservation work across boundaries.	<b>10</b>	
Description of how the partnership can serve as an exemplar of a relationship that benefits the shared vision of healthy natural resources.	<b>10</b>	
Description of how the partnership is preserved in some form for historical reference.	<b>10</b>	
<b>TOTAL (maximum score 40)</b>		

# Wayne Reid “Young Tiger” Award 2017 WACD Conservation Awards

Nominee Name \_\_\_\_\_

District \_\_\_\_\_

**Judging Criteria**

Judging is based on data provided in response to items under “Content Narrative” and on supporting materials. All materials should support the following question:

*How has the supervisor shown strength, desire, and breadth in developing themselves and their District?*

**Scoring**

Rate how the nomination addresses each of the following criteria, keeping the above in mind. Scoring is on a scale of 1-10 with 1 = lowest and 10 = highest.

Criteria	Possible Score	Score
Demonstrated professional growth as a supervisor	10	
Dedication to developing/maintaining District program(s)	10	
Demonstrated leadership on conservation issues	10	
Work relationship with and effectiveness with: <ul style="list-style-type: none"> <li>• Board of Supervisors</li> <li>• Staff</li> <li>• Agencies, landowners, others (0-10)</li> </ul>	10	
Dedication to conservation and promoting conservation districts	10	
<b>TOTAL (maximum score 40)</b>		

# Special Service Award 2017 WACD Conservation Awards

Nominee Name \_\_\_\_\_

**Judging Criteria**

Judging is based on data provided in response to items under “Content Narrative” and on supporting materials. All materials should support the following question:

*How has the nominee shown creativity, outstanding conservation ethics, and dedication to conservation?*

**Scoring**

Rate how the nominee’s actions/performance relates to the following items, keeping the above in mind. Scoring is on a scale of 1-10 with 1 = lowest and 10 = highest.

<b>Response</b>	<b>Possible Score</b>	<b>Score</b>
Description of the nominee’s dedication to the furthering of conservation ideals.	<b>10</b>	
Dedication to developing/maintaining conservation program(s)/practice(s).	<b>10</b>	
Description of the nominee’s leadership in the conservation community.	<b>10</b>	
Explanation of total impact upon natural resource conservation in this person’s community, Washington, and/or nationwide.	<b>10</b>	
Description of how this nominee’s contribution is special or in some way noteworthy beyond the other nominees for this award.	<b>10</b>	
<b>TOTAL (maximum score 50)</b>		

# Vim Wright “Building Bridges” Award 2017 WACD Conservation Awards

Nominee Name \_\_\_\_\_

District \_\_\_\_\_

**Judging Criteria**

Judging is based on data provided in response to items under “Content Narrative” and on supporting materials. All materials should support the following question:

*How has the nominee demonstrated outstanding partnership development, communication, and commitment to collaborative partnering for conservation?*

**Scoring**

Rate how the nominee’s actions/performance relates to the following items, keeping the above in mind. Scoring is on a scale of 1-10 with 1 = lowest and 10 = highest.

<b>Response</b>	<b>Possible Score</b>	<b>Score</b>
Description of how well known and respected the nominee is in their conservation community.	<b>10</b>	
Description of the nominee’s role in the development/fostering of one or more unique partnerships that led to greater conservation.	<b>10</b>	
Diversity of the organizations and/or individual participants that individual helped bring together.	<b>10</b>	
Description of increased conservation that resulted from the nominee’s efforts.	<b>10</b>	
Description of the longevity of the partnership that the nominee helped foster.	<b>10</b>	
<b>TOTAL (maximum score 50)</b>		

# Conservation Educator of the Year 2017 WACD Conservation Awards

Teacher Name \_\_\_\_\_

Primary / Secondary \_\_\_\_\_

**Judging Criteria**

Judging is based on data provided in response to items under “Content Narrative” and on supporting materials. All materials should support the following question:

*How has the teacher shown concern, scope, and originality in incorporating natural resource conservation into his or her curricula?*

**Scoring**

Rate how the teacher answered each of the following questions, keeping the above in mind. Scoring is on a scale of 1-10 with 1 = lowest and 10 = highest.

<b>Number</b>	<b>Response</b>	<b>Possible Score</b>	<b>Score</b>
1.	Describe your program for involving students in the betterment of natural resources.	<b>10</b>	
2.	List and describe the areas of study incorporated in your conservation education program	<b>10</b>	
3.	Describe any assistance received from community organizations or resource specialists from local, state, or federal agencies or organizations.	<b>10</b>	
4.	Explain how the program is being extended to other grades, other areas and to people in the community.	<b>10</b>	
5.	Document how your students have applied their knowledge of natural resource conservation to individuals, groups, schools, and community projects.	<b>10</b>	
<b>TOTAL (maximum score 50)</b>			